

OSTİM TECHNICAL UNIVERSITY
SCHOOL OF FOREIGN LANGUAGES
DIVISION OF BASIC ENGLISH
(COURSE CODE / SECTION) SYLLABUS

COURSE INFORMATION

Module : School of Foreign Languages – English
Title : A1 Writing
Structure : 8 Week * 4 Hours = Total 32 hours per module

INSTRUCTOR INFORMATION

Name, Surname, Title :
E-mail :
Office Location :

COURSE PREREQUISITES

This course is intended for learners who have completed Pre A1 level or have basic familiarity with English writing. Students are expected to write very short sentences, copy familiar words, and fill in simple forms with personal details. They should be ready to expand their writing ability by producing connected sentences on familiar topics.

COURSE GOALS AND CONTENT

The goal of this course is to develop learners' writing skills to the A1 level, focusing on producing short, simple texts. The course uses structured writing tasks to build accuracy and confidence in grammar, vocabulary, and spelling. The content includes sentence construction, guided paragraph writing, writing short personal messages, and describing familiar topics such as family, daily routines, food, and free-time activities. Students will also practice writing functional texts such as postcards, emails, and simple notes. By the end of the course, students will be able to use writing to communicate personal ideas and information in familiar contexts.

COURSE OBJECTIVES

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Upon completion of the course, students will be able to:

1. Write simple sentences and short connected texts on familiar topics.
2. Use basic grammar structures (present simple, past simple, there is/are, can) correctly in writing.
3. Write short personal messages, postcards, and emails.
4. Describe people, places, and daily routines in simple sentences.
5. Link sentences with basic connectors such as *and*, *but*, and *because*.
6. Apply punctuation, capitalization, and spelling rules consistently in their writing.
7. Write short and guided paragraphs with a clear beginning and ending.

SPECIFIC COURSE OBJECTIVES

By the end of each unit, students will be able to:

1. Write simple personal information (name, age, nationality, likes/dislikes) in sentences.
2. Write short descriptions of family members, friends, or classmates using possessives and adjectives.
3. Write sentences about daily routines and jobs using the present simple.
4. Write short texts about food, clothes, and preferences using countable/uncountable nouns and *there is/are*.
5. Write short descriptions of places, homes, and towns using prepositions of place.
6. Write simple texts about animals and free-time activities, expressing likes/dislikes with gerunds.
7. Write very short narratives about past events using the past simple tense.
8. Write descriptive paragraphs about culture, history, or traditions with guided support.

TEXTBOOKS AND MATERIALS

- Longman Academic Writing Series 1: Sentences to Paragraphs

WEEKLY OPERATIONAL PLAN

Week 1: Chapter 1- Introducing Yourself

Week 2: Chapter 2- Everyday Routines

Week 3: Chapter 3- Every Picture Tells a Story

Week 4: Chapter 4- A Good Day

Week 5: Chapter 5- Your Hometown

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Week 6: Chapter 6- On the Job

Week 7: Chapter 7- Remembering An Important Event

Week 8: Practice & Feedback Week for the Final Exam

GRADING POLICY

- Mid-term Exam 25 %
- End of the module exam 40 %
- Tasks 20 %
 - Written Outcome Task (10%)
 - Spoken Outcome Task (10%)
- Online Homework 10 %
 - Languo Homework (5%)
 - New Interactions Online Assignment (5%)
- Participation 5 %

COURSE POLICIES

- Active participation is an essential component of this course, as it integrates all language skills through interactive tasks and group work. Students are expected to attend at least 85% of classes to be eligible for successful completion of the course. Regular attendance ensures consistent progress and equal opportunity for participation.
- Respectful and engaged participation contributes to both individual learning and the collaborative classroom environment.
- The use of mobile phones and other electronic devices is strictly limited to course-related purposes; non-academic use during class time is not permitted.
- Students are responsible for bringing all required course materials (textbook, notebooks, and other assigned resources) to each class.

PLAGIARISM POLICY

All work submitted must be the student's own. Plagiarism, cheating, or using unauthorized sources is a serious academic offense and will not be tolerated. Any instance of plagiarism may result in a failing grade for the assignment and further disciplinary action. Students are required to obey the regulations of the Higher Education Council (YÖK) and all related university rules & regulations regarding academic integrity including OSTİM Technical University Student Disciplinary Regulations*. Upholding these standards is essential for fair evaluation and academic success.

**(Number: E-17946127-010.08-17146, Date: 24.03.2023).*

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